

**No. A-12025/4/
2023-E III**

**Government of India
Ministry of Consumer
Affairs, Food & Public
Distribution
Department of
Food & Public
Distribution**

**INDICATIVE
VACANCY
CIRCULAR**

Applications are invited from the eligible officers for filling up the post of **Chief Design Engineer**, a General Central Service, Group 'A' Gazetted, Non-Ministerial post in Level-13 of the Pay Matrix at National Sugar Institute, Kanpur - a subordinate office of the Department of Food & Public Distribution, Ministry of Consumer Affairs, Food & Public Distribution, by Deputation (including short-term contract) absorption. Details of the post, eligibility conditions etc. may be accessed from the Department's website: www.dfpd.nic.in

2. Applications of only such officers/candidates will be considered as are routed through proper channel and are accompanied by:-

(a) * Bio-data - each page of the Bio-Data and all supporting documents to be attested by an officer not below the rank of Under Secretary and certified by the Employer/Cadre Controlling Authority.

(ii) Photocopies of APARs for the last five (5) years duly attested on each page by an officer not below the rank of Under Secretary.

(* as per prescribed proforma available on the website.

3. Applications of suitable and eligible officers and who can be spared immediately in the event of selection may be sent directly to the Under Secretary (E.III), Department of Food & Public Distribution, Ministry of Consumer Affairs, Food & Public Distribution, (Room No. 291), Krishi Bhawan, New Delhi - 110 001

within a period of 60 days from the date of publication of this advertisement in the Employment News. Unemployed and private candidates are not eligible; therefore, they need not apply.

(Mahender Singh)
Under Secretary to the
Government of India
Tel. No. 23382504

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No. A-12025/4/2023-E.III
Government of India
Ministry of Consumer Affairs, Food & Public Distribution
Department of Food & Public Distribution

Krishi Bhawan, New Delhi

Dated : 15th March, 2023

INDICATIVE VACANCY CIRCULAR

Sub: Filling up the post **Chief Design Engineer** at National Sugar Institute, Kanpur, by Deputation (including short-term contract)/ absorption.

The undersigned is directed to invite applications from eligible and suitable officers for filling up the post of **Chief Design Engineer**, a General Central Service, Group 'A' Gazetted, Non-Ministerial post in Level-13 of the Pay Matrix at National Sugar Institute, Kanpur (UP) - a subordinate office of the Department of Food & Public Distribution, by Deputation (including short-term contract)/ absorption.

2. Details of the post, eligibility conditions etc. may be accessed from the Department's website: www.dfpd.nic.in

3. Applications of only such officers/ candidates will be considered as are routed through proper channel and are accompanied by:-

(i) * Bio-data - each page of the Bio-Data and all supporting documents to be attested by an officer not below the rank of Under Secretary and certified by the Employer/ Cadre Controlling Authority.

(ii) Photocopies of APARs for the last five (5) years, duly attested on each page by an officer not below the rank of Under Secretary.

(*) as per prescribed proforma available on the website.

4. It is, therefore, requested that the applications of suitable and eligible officers for the post may please be sent to the Under Secretary (E.III), Department of Food & Public Distribution, Ministry of Consumer Affairs, Food & Public Distribution, Room No. 291, Krishi Bhawan, New Delhi - 110001, within **60 days** from the date of publication of this advertisement in the Employment News. Unsigned/ incomplete applications, not submitted through proper channel or those received after the last date, shall not be considered.

5. It is requested that wide publicity may be given to this vacancy circular and the circular may please be circulated among all Agricultural Universities/ Recognized Research Institutes/ Councils/ PSUs/ Semi-Government/ Autonomous and Statutory Organizations, under your administrative control.

Signed by Mahender Singh

Date: 16-03-2023 10:00:12
(Mahender Singh)

Under Secretary to the Government of India
Tel. No.: 2338 2504

Distribution:-

1. All Ministries/ Departments of the Government of India.
2. The Chief Secretaries/ Administrators of all State Governments/ Union Territories.

For information:-

The Director, National Sugar Institute, Kalyanpur, Kanpur - 208 017.

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File No.

Ministry of Consumer Affairs, Food & Public Distribution
Department of Food & Public Distribution

Krishi Bhawan, New Delhi, the of

VACANCY CIRCULAR

Applications are invited from the eligible Officers for appointment to one post of **Chief Design Engineer** a General Central Service, Group 'A' Gazetted, Non Ministerial post in Pay Matrix Level-13, Cell-1, Rs. 1,23,100/- (as per 7th CPC) Pay Band-4, of Rs. 37,400-67,000/- & Grade Pay of Rs. 8,700/- (as per 6th CPC) at National Sugar Institute, Ministry of Consumer Affairs, Food & Public Distribution, Department of Food & Public Distribution, Kanpur. The post of **Chief Design Engineer** is to be filled up on deputation (including short-term contract)/ absorption from amongst officers of the Central Government or State Government or Union Territories or Agricultural Universities or Recognized Research Institutions or Councils or Public Sector Undertakings or Semi Government or Autonomous or Statutory organization,-

- (A) (a) (i) holding analogous post on regular basis in the parent cadre or Department; or
- (ii) With Five years' service in the grade rendered after appointment thereto on a regular basis in PB-3, Rs. 15,600 – 39,100/- with Grade Pay of Rs. 7600/- or equivalent in the parent cadre or Department ; or
- (iii) With ten years' service in the grade rendered after appointment thereto on a regular basis in PB-3, Rs. 15,600 – 39,100/- with Grade Pay of Rs. 6600/- or equivalent, in the parent cadre or Department; and

(b) Possessing the educational qualifications and experience :-

(B) Essential:-

- (i) Degree in Mechanical Engineer from a recognized University or Institute or Associate Membership of the Institution of Engineers (Mechanical Engineering);
- (ii) Twelve years' experience of research work or practical experience in the field of Sugar Industries, designing of sugar machineries and equipment's or chemical plants and experience of teaching Sugar Engineering as a Lecturer in a recognized Institution.

Desirable:-

- (1) Masters' Degree in Mechanical Engineering from a recognized University or Institute;
- (2) Three years' experience in Sugar and Allied Industries in the field of operation and maintenance or Sugar Plants and in designing of equipment's or machineries in firms manufacturing Sugar Machineries or chemical plants.

- (3) Published research papers pertaining to Design of Sugar Machineries in National or International journals and shall have presented such papers in conferences, seminars and workshops.

Note 1: Qualifications are relaxable at the discretion of the Union Public Service Commission for reasons to be recorded in writing, in the case of candidates otherwise well qualified.

Note 2: The qualifications regarding experience are relaxable at the discretion of the Union Public Service Commission for reasons to be recorded in writing in the case of candidates belonging to the Scheduled Castes and the Scheduled Tribes if, at any stage of the selection, the Union Public Service Commission is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill-up the vacancies reserved for them.

Note: Only officers belonging to the Central or State Governments or Union Territory Administrations are eligible to be considered for appointment on absorption basis.

(Period of deputation (including short-term contract) including period of deputation (including short-term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other organization/Department of the Central Government shall ordinarily not exceed five years. The maximum age-limit for appointment by deputation (including short-term contract) shall not be exceeding 56 years, as on the closing date of receipt of applications.)

The place of posting will be National Sugar Institute, Kanpur (UP), but liable to be posted anywhere in India.

No application without proper channel will be entertained.

Candidates who once apply for the post will not be allowed to withdraw their candidature later subsequently.

Deputy Secretary (S.A.)

GENERAL INSTRUCTIONS FOR FORWARDING AUTHORITY

- 1- Please ascertain while forwarding the application that the particulars furnished the Officer have been verified and are found correct and that no disciplinary/ vigilance cases is pending or contemplated against the Officer and that no major/minor penalty has been imposed on the Officer during the last 10 years under Central Civil Services (Control Classification and Appeal) Rules, 1965.
- 2- The applications in duplicate in the enclosed proforma in respect of candidate, who fulfil the requirement or in whose case the relaxation is likely to be given by UPSC and who can be spared for taking up the assignment in the event of his/her selection, may be forwarded to Deputy Secretary (SA) Govt. of India. Ministry of Consumer Affairs, Food and Public Distribution, Department of Food & Public Distribution, Krishi Bhawan, New Delhi-110001 after duly countersigned by the Head of the Department concerned cadre controlling authorized to sign on his behalf, along with the following documents.
 - (a) ACR Dossier for the last five years in original in case the original ACR cannot be spared, photocopies of the same duly attested by an officer not below the rank of Under Secretary to the Govt. of India may also be forwarded.
 - (b) Vigilance Clearance Certificate.
 - (c) Integrity Certificate.
 - (d) A certificate to the effect that no major/minor penalty has been imposed to the Officer during the last 10 years under CCS (CCA) Rules, 1965.
 - (e) The application completed in all respects should reach at the address mentioned at (2) above within 60 days from the date of publication of this advertisement in the Employment News. Applications received after the last date or without documents mentioned above or otherwise found incomplete will not be considered.

Encl: Proforma Bio- data

Deputy Secretary

File No.

Ministry of Consumer Affairs, Food & Public Distribution
Department of Food & Public Distribution

Krishi Bhawan, New Delhi, the of

To,

The Chief Secretaries of all states & Union Territories

Sub: Appointment to be post of Chief Design Engineer in the National Sugar Institute, Kanpur under the Department of Food & Public Distribution on deputation basis.

Sir,

With reference to the above cited subject, I am direct to say that one post of **Chief Design Engineer**, a General Central Service, Group 'A' Gazetted, Non Ministerial post in Pay Matrix Level-13, Cell-1, Rs. 1,23,100/- (as per 7th CPC) [Pay Band-4, of Rs. 37,400-67,000/- & Grade Pay of Rs. 8,700/- as per 6th CPC] at National Sugar Institute, Ministry of Consumer Affairs, Food & Public Distribution, Department of Food & Public Distribution, Kanpur. The post of **Chief Design Engineer** is to be filled up on deputation (including short-term contract)/ absorption from amongst officers of the Central Government or State Government or Union Territories or Agricultural Universities or Recognized Research Institutions or Councils or Public Sector Undertakings or Semi Government or Autonomous or Statutory organization,-

(A)(a) (i) holding analogous post on regular basis in the parent cadre or Department; OR

(ii) With Five years' service in the grade rendered after appointment thereto on a regular basis in PB-3, Rs. 15,600 – 39,100/- with Grade Pay of Rs. 7600/- or equivalent in the parent cadre or Department ; OR

(iii) With ten years' service in the grade rendered after appointment thereto on a regular basis in PB-3, Rs. 15,600 – 39,100/- with Grade Pay of Rs. 6600/- or equivalent, in the parent cadre or Department; AND

(b) Possessing the educational qualifications and experience :-

(B) Essential:-

- (iii) Degree in Mechanical Engineer from a recognized University or Institute or Associate Membership of the Institution of Engineers (Mechanical Engineering);
- (iv) Twelve years' experience of research work or practical experience in the field of Sugar Industries, designing of sugar machineries and equipments or chemical plants and experience of teaching Sugar Engineering as a Lecturer in a recognized Institution.

Desirable:-

- (1) Masters' Degree in Mechanical Engineering from a recognized University or Institute;
- (2) Three years' experience in Sugar and Allied Industries in the field of operation and maintenance or Sugar Plants and in designing of equipments or machineries in firms manufacturing Sugar Machineries or chemical plants.
- (3) Published research papers pertaining to Design of Sugar Machineries in National or International journals and shall have presented such papers in conferences, seminars and workshops.

Note 1: Qualifications are relaxable at the discretion of the Union Public Service Commission for reasons to be recorded in writing, in the case of candidates otherwise well qualified.

Note 2: The qualifications regarding experience are relaxable at the discretion of the Union Public Service Commission for reasons to be recorded in writing in the case of candidates belonging to the Scheduled Castes and the Scheduled Tribes if, at any stage of the selection, the Union Public Service Commission is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill-up the vacancies reserved for them.

Note: Only officers belonging to the Central or State Governments or Union Territory Administrations are eligible to be considered for appointment on absorption basis.

(Period of deputation (including short-term contract) including period of deputation (including short-term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other organization/Department of the Central Government shall ordinarily not exceed five years. The maximum age-limit for appointment by deputation (including short-term contract) shall not be exceeding 56 years, as on the closing date of receipt of applications.)

Yours faithfully

Deputy Secretary to the Govt. of India

Copy to:-

1. All Universities/Research Institutes, with the request to give wide publicity to this circular among all PSUs/Semi govt./Autonomous Organisations under their administrative control.
2. Administrators of all Union Territories.
3. Editor, Employment News, East Block-IV, Level-VII, R.K. Puram, New Delhi-110066. (Four copies-with the request that the circular may please be published in the coming issue of the weekly).
4. The Director, N.S.I., Kanpur.

Post applied for -----

Annexure-II

BIO-DATA CURRICULUM VITAE PROFORMA

1.	Name and Address (in Block Letters)		
2.	Date of Birth (in Christian era)		
3.i.	Date of entry into service		
ii.	Date of retirement under Central/ State Government Rules		
4.	Educational Qualifications		
5.	Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)		
Qualifications/ Experience required as mentioned in the advertisement/ vacancy circular		Qualifications/ experience possessed by the officer	
Essential		Essential	
A)	Qualification	A)	Qualification
B)	Experience	B)	Experience
Desirable		Desirable	
A)	Qualification	A)	Qualification
B)	Experience	B)	Experience
<p>5.1. Note: This column needs to be amplified to indicate Essential and Desirable Qualifications as mentioned in the RRs by the Administrative Ministry/ Department/ Office at the time of issue of Circular and issue of Advertisement in the Employment News.</p> <p>5.2. In the case of Degree and Post Graduate Qualifications Elective] main subjects and subsidiary subjects may be indicated by the candidate.</p>			
6.	Please state clearly whether in the light of entries made by you above, you meet the requisite Essential Qualifications and work experience of the post.		
6.1.	Note: Borrowing Departments are to provide their specific comments/ views confirming the relevant Essential Qualification/ Work experience possessed by the Candidate-(as indicated in the Bio-data) with reference to the post applied.		

7. Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.

Office/ Institution	Post held on regular basis	From	To	* Pay Band and Grade Pay/ Pay Scale of the post held on regular basis	Nature of Duties (in detail) highlighting experience required for the post applied for

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*** Important:** Pay-band and Grade Pay granted under ACP/ MACP are personal to the officer and therefore, should not be mentioned. Only Pay Band and Grade Pay/ Pay Scale of the post held on regular basis to be mentioned. Details of ACP/ MACP with present Pay Band and Grade Pay where such benefits have been drawn by the Candidate, may be indicated as below;

Office/ Institution	Pay Band, Band Pay and Grade Pay drawn under ACP/ MACP Scheme	From	To

8.	Nature of present employment i.e. Ad-hoc or Temporary or Quasi-Permanent or Permanent		
9.	In case the present employment is held on deputation/ contract basis, please state		
	a) The date of initial appointment	b) Period of appointment on deputation/ contract	c) Name of the parent office/ organization to which the applicant belongs
			d) Name of the post and Pay of the post held in substantive capacity in the parent organisation
9.1.	Note: In case of Officers already on deputation, the applications of such officers should be forwarded by the parent cadre/ Department along with Cadre Clearance, Vigilance Clearance and Integrity certificate.		
9.2.	Note: Information under Column 9(c) & (d) above must be given in all cases where a person is holding a post on deputation outside the cadre/ organization but still maintaining a lien in his parent cadre/ organization.		
10.	If any post held-on Deputation in the past by the applicant, date of return from the last deputation and other details.		
11.	Additional details about present employment: Please state whether working under (indicate the name of your employer against the relevant column) a) Central Government b) State Government		

	c) Autonomous Organization d) Government Undertaking e) Universities f) Others	
12.	Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.	
13.	Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale	
14.	Total emoluments per month now drawn	
	Basic Pay in PB	Grade Pay
		Total Emoluments
15.	In case the applicant belongs to an Organization which is not following the Central Government Pay-scales, the latest salary slip issued by the Organisation showing the following details may be enclosed	
	Basic Pay with Scale of Pay and rate of increment	Dearness Pay/ interim relief/ other Allowances etc. (with break-up details)
		Total Emoluments

16.A.	Additional information, if any, relevant to the post you applied for in support of your suitability for the post. (This among other things may provide information with regard to (i) additional academic qualifications (ii) professional training and (iii) work experience over and above prescribed in the Vacancy Circular/ Advertisement) (Note: Enclose a separate sheet, if the space is insufficient)	
16.B.	Achievements: The candidates are requested to indicate information with regard to; (i) Research publications and reports and special projects (ii) Awards/ Scholarships/ Official Appreciation (iii) Affiliation with the professional bodies/ institutions/ societies and; (iv) Patents registered in own name or achieved for the organization (v) Any research/ innovative measure involving official recognition vi) any other information. (Note: Enclose a separate sheet, if the space is insufficient)	
17.	Please state whether you are applying	

	for deputation (ISTC)/ Absorption/ Re-employment Basis. #(Officers under Central/ State Governments are only eligible for "Absorption". Candidates of non-Government Organizations are eligible only for Short Term Contract)	
	# (The option of 'STC' / 'Absorption'/ 'Re-employment' are available only if the vacancy circular specially mentioned recruitment by "STC" or "Absorption" or "Re-employment").	
18.	Whether belongs to SC/ ST	

I have carefully gone through the vacancy circular/ advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by documents in respect of Essential Qualification/ Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information/ details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed/ withheld.

Signature of the candidate

Address _____

Date _____

Certification by the Employer/ Cadre Controlling Authority

The information/ details provided in the enclosed application by Shri/ Smt. _____ are true and correct as per the facts available on records. He/ She possesses educational qualifications and experience mentioned in the vacancy circular. If selected, he/ she will be relieved immediately.

2. Also certified that:-

- i) There is no vigilance or disciplinary case pending/ contemplated against Shri/ Smt. _____
- ii) His/ Her integrity is certified.
- iii) His/ Her CR Dossier in original is enclosed/ photocopies of the ACRs for the last 5 years duly attested by an officer of the rank of Under Secretary of the Govt. of India or above are enclosed.
- iv) No major/ minor penalty has been imposed on him/ her during the last 10 years **Or** A list of major/ minor penalties imposed on him/ her during the last 10 years is enclosed. (as the case may be)

Countersigned

(Employer/ Cadre Controlling Authority with Seal)