



फाइल सं० Bharatkosh/Acctt./2017-18

राष्ट्रीय शर्करा संस्थान

NATIONAL SUGAR INSTITUTE

एक आईएसओ 9001:2015 प्रमाणित संस्थान

An ISO 9001:2015 Certified Institute

उपभोक्ता मामलें, खाद्य एवं सार्वजनिक वितरण मंत्रालय

Ministry of Consumer Affairs, Food & Public Distribution

(खाद्य एवं सार्वजनिक वितरण विभाग)

Department of Food & Public Distribution

(भारत सरकार)

Government of India

कल्यानपुर, कानपुर

Kalyanpur, Kanpur

दिनांक / Dated: 27.06.2019

OFFICE MEMORANDUM

This is to inform that for availing the services of the Institute, schedule charges/fee etc. may be deposited through Non Tax Receipt Portal available at <https://bharatkosh.gov.in> wherein mapping of National Sugar Institute, Kanpur under the Ministry of Consumer Affairs and Public Distribution is available with the instructions to follow for depositing the schedule fees. The details of services covered under NTRP are as under:-

- 1- Admission fee to NSI, Kanpur
- 2- Advisory fee to NSI, Kanpur for other State
- 3- Advisory fee to NSI, Kanpur for UP State Only
- 4- Purchase of Prospectus from NSI, Kanpur
- 5- Purchase of Sugar Standard from NSI Kanpur for UP State only
- 6- Purchase of Sugar Standard for other State (NSI, Kanpur)
- 7- Rent to NSI above Rs. 1000/-
- 8- Rent to NSI up to Rs. 1000/-
- 9- Sale of Scrap and Farm Products from NSI, Kanpur
- 10- Sale of Tender forms for NSI, Kanpur
- 11- Testing fee to NSI, Kanpur for other States
- 12- Testing fee to NSI, Kanpur UP State only

Following procedure may be followed for availing the above mentioned services of NSI, Kanpur.

- (i) Open NTR Portal at <https://bharatkosh.gov.in>

- (ii) Go to Non – Registered Users, if any Individual/ Corporate etc. is registered then follow accordingly.
- (iii) Fill up the name of Ministry of Consumer Affairs, Food & Public Distribution.
- (iv) Fill up the name of services of NSI, Kanpur wants to avail by the individual/ corporate etc.
- (v) Fill up all required details given on the portal.
- (vi) Submit the details for next step.
- (vii) Fill up the details of depositor, services to be availed etc. as per details given on the portal.
- (viii) Submit all details for the next step.
- (ix) Transfer required amount through NEFT/ RTGS as per details available on the portal.
- (x) Print out the receipt/ transaction details and send to NSI, Kanpur.

Sd

(Jitendra Singh)
Asstt. Prof. of Sugar Technology &
Senior Administrative Officer

Copy to:-

1. Shri Naveen Kumar Verma, Sr. Account Officer, PAO (Food), Govt. of India, Ministry of Consumer Affairs, Food & Public Distribution, Department of Food & Public Distribution, 4th Floor, Jeevandeep Building, Parliament Street, New Delhi – 110001 with reference to your e – mail dated 12th June, 2019 for information.
2. Shri Anurag Kumar, Under Secretary (SA), Ministry of Consumer Affairs, Food & Public Distribution, Department of Food & Public Distribution, Krishi Bhawan, New Delhi – 110001 for information.
3. All Notice Board
4. S&I Division for necessary action
5. Education Section for necessary action
6. B.S.S. for necessary action
7. All Head of divisions for necessary action
8. All Stores
9. Nodal Officer for uploading on Institute's website
10. PA to Director
11. PA to SAO
12. Vigilance Officer
13. Drawing & Disbursing Officer for necessary action
14. Cashier for necessary action
15. A.A.O.

Jitendra Singh
27/6/19

(Jitendra Singh)
Asstt. Prof. of Sugar Technology &
Senior Administrative Officer